



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 26th MAY 2020 AT 7:00 P.M.**

1. Administration:

Video conference: The meeting was held via Zoom video conference. All attendees were able to see and hear each other for the duration of the meeting.

PRESENT: Jo Augustine, Nick Summerfield, Josh Farrell, Sarah Barrett-Hamilton, Ian Ferguson, Katharine Brown, Susanna Barthow Karakia

Apologies: None

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

2. Decisions:

2.1 The Board agreed that Kaurilands Kitchen should be granted a renewed right to use the school kitchen to provide its services (selling hot beverages, and hot and cold food), with the rental unchanged from the current rent (\$40 per week during term time).

3. Monitoring:

3.1 Principal's Report - as read.

3.2 Health & Safety Report – included in Principal Report.

3.3 Monitor progress against budget (Monthly report) - as read.

3.4 Property update - report as read. Parent accounts to be deferred to June.

4. Discussions:

4.1 Personnel Report (In Committee).

5. Identify Agenda items for next meeting. (Review ongoing actions).

6. Administration:

6.1 Confirmation of Minutes – as read.

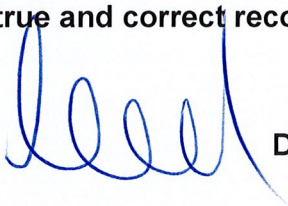
6.2 Confirmation of Actions – as above.

7. **In Committee** – The Board went into committee at 8.07pm
The Board came out of committee at 8.15pm.
8. **Outstanding Actions** - No outstanding actions.
9. **New Actions:** - See below.
10. **Meeting Closure.**
 - 10.1 Evaluation of meeting - Summary.
 - 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.20pm

Signed as a true and correct record:

Chairperson



Date 1/7/20