



MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING

HELD TUESDAY 27th OCTOBER 2020 AT 7:00 P.M.

1. Administration:

PRESENT: Jo Augustine, Nick Summerfield, Josh Farrell, Sarah Barrett-Hamilton, Ian Ferguson, Katharine Brown, Susanna Barthow Karakia

Minutes Secretary: Jackie Fletcher

Apologies: None

Declaration of interest: None

2. Decisions:

- 2.1** Strategic Planning Day - Saturday 12th December 9.30am - 12.30pm for Board and Senior Leadership.
- 2.2** Policy 20 - Concerns & Complaints.
- 2.3** New Policy - Privacy.
- 2.4** The Board agreed to the recommendation in the property report regarding Room 18 roof subject to Jackie Amor checking with the Ministry regarding payment - special fund.

3. Monitoring:

- 3.1** Principal's Report - as read.
- 3.2** Health & Safety Report – Jackie Taylor reported - as read. Completion of Health & Safety manual due by end of 2020.
- 3.3** Monitor progress against budget (Monthly report) - Ian Ferguson reported - as read.
- 3.4** Property update: Discussion held regarding Room 18 roof - decision made as above. Report otherwise as read.
- 3.5** Policy - 20 Concerns & Complaints - approved subject to agreed amendments being made.
New Privacy Policy - NZSTA guidance to be considered and revised policy considered at November meeting.

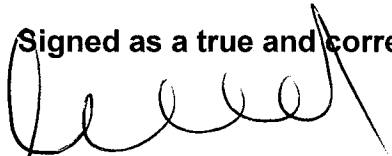
4. Discussions:

- 4.1** Personnel Report (In Committee).

5. **Identify Agenda items for the next meeting. (Review ongoing actions).**
6. **Administration:**
 - 6.1 Confirmation of Minutes – as read.
 - 6.2 Confirmation of Actions – as above.
7. **In Committee** – The Board went into committee at 8.48 pm
The Board came out of committee at 8.52pm.
8. **Outstanding Actions** - See below.
9. **New Actions:** - See below.
10. **Meeting Closure.**
 - 10.1 Evaluation of meeting - Summary.
 - 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.53pm

Signed as a true and correct record:



Chairperson

Date

18/11/20