



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 30TH JUNE 2020 AT 7:00 P.M.**

1. Administration:

Video conference: The meeting was held via Zoom video conference. All attendees were able to see and hear each other for the duration of the meeting.

PRESENT: Jo Augustine, Nick Summerfield, Josh Farrell, Sarah Barrett-Hamilton, Ian Ferguson, Katharine Brown, Susanna Barthow
Karakia

Apologies: None

Minutes Secretary: Jackie Fletcher

Declaration of interest: Josh Farrell declared he had an interest in an item to be discussed In Committee.

2. Decisions:

2.1 Out of Zone Ballot decision.

A decision was made to have an Out of Zone Ballot for 2021 with 20 spaces available. Process for this to begin.

3. Monitoring:

3.1 Principal's Report - as read.

3.2 Health & Safety Report – as read.

3.3 Monitor progress against budget (Monthly report) - Ian Ferguson reported - as read.

3.4 Property update - report as read. The Board agreed to the recommendations in the Executive Officer's Report but clarity is required that quotes are all inclusive.
SIPS - Priority - Library upgrade followed by removal of turf and laying of new coloured concrete surfaces. It is unlikely that shade sail will be affordable.

3.5 Policy 11 - Relationship between the Board and Principal.
Reviewed, no amendments.

4. Discussions:

4.1 Personnel Report (In Committee).

5. Identify Agenda items for next meeting. (Review ongoing actions).
6. Administration:
 - 6.1 Confirmation of Minutes – as read.
 - 6.2 Confirmation of Actions – as above.
7. In Committee – The Board went into committee at 8.30pm
The Board came out of committee at 8.44pm.
8. Outstanding Actions - No outstanding actions.
9. New Actions: - See below.
10. Meeting Closure.
 - 10.1 Evaluation of meeting - Summary.
 - 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.55pm

Signed as a true and correct record:


Chairperson

3/7/20
Date