



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 25TH AUGUST 2020 AT 7:00 P.M.**

1. Administration:

Video conference: The meeting was held via Zoom video conference. All attendees were able to see and hear each other for the duration of the meeting.

PRESENT: Jo Augustine, Nick Summerfield, Josh Farrell, Sarah Barrett-Hamilton, Ian Ferguson, Katharine Brown, Susanna Barthow
Karakia

Apologies: None

Declaration of interest: None

Erin Namajuska presented the Mid Year Data to the Board. The Board thanked Erin for her presentation.

2. Decisions:

2.1 Year 4 School Camp. The Board discussed and endorsed the decision to cancel the Year 4 school camp due to the current Covid 19 situation.

2.2 The Board approved the cost of \$2,000 for repairs to Room 4's roof.

Moved: Nick Summerfield

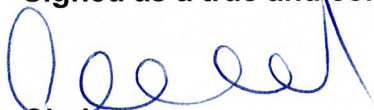
Seconded: Ian Ferguson

2.3 The Board agreed that the September meeting be brought forward to Tuesday 22nd September due to the original date being in school holidays. A decision will be made in the week before whether the meeting will be held at school or will be a Zoom meeting. Jo to change the date of the Finance meeting to the week prior.

3. **Monitoring:**
 - 3.1 Principal's Report - as read.
 - 3.2 Health & Safety Report – no report submitted due to Jackie Taylor's absence. All points in Workwise audit are in the process of being dealt with.
 - 3.3 Monitor progress against budget (Monthly report) - Ian Ferguson reported - as read.
 - 3.4 Property update - discussed Library and other upcoming projects. Report as read.
 - 3.5 Policy 13 Relationship between Chair and Principal. As read.
4. **Discussions:**
 - 4.1 Personnel Report (In Committee).
5. **Identify Agenda items for the next meeting. (Review ongoing actions).**
6. **Administration:**
 - 6.1 Confirmation of Minutes – as read.
 - 6.2 Confirmation of Actions – as above.
7. **In Committee** – The Board went into committee at 8.41pm
The Board came out of committee at 8.45pm.
8. **Outstanding Actions** - See below.
9. **New Actions:** - See below.
10. **Meeting Closure.**
 - 10.1 Evaluation of meeting - Summary.
 - 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.47pm

Signed as a true and correct record:


Chairperson

Date 9/9/20