MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING

HELD TUESDAY 25 AUGUST 2026 AT 5PM

1. Administration:

PRESENT: Jaimee Kirby-Brown, Jo Augustine, Hayley Jesperson, Megan Hawkins, Shane Mareroa, Trinette Giborees-Smith, Preston Richmond and Trudi Biggs (Minutes Secretary).

Karakia

Apologies: None

Declaration of Interest: None

Minutes of the previous meeting. Motion that the minutes of the previous meeting dated 28 July 2026 be accepted as true and correct.

Moved by: Trinette Giborees-Smith

Seconded by: Megan Hawkins (passed unanimously)

2. Decisions:

2.1 10 Year Property Plan

The Board discussed and approved the 10 Year Property Plan.

Moved by: Jaimee Kirby-Brown

Seconded by: Trinette Giborees-Smith (passed unanimously)

2.2 Canopy

The Board discussed the canopy for Rooms 11 to 18 and requested clarification on whether any Board funds would need to be used to complete the project. Once clarification has been received, the Board will confirm their approval via email.

3. Monitoring:

3.1 Principal's Report - as read.

Erin Namajuska presented the 2026 Mid Year Data Report. Erin was thanked for her detailed presentation and analysis.

It was agreed that the date for the October Board meeting be changed to Wednesday 28th October (as Tuesday 27 October is a Teacher Only Day). Same start time of 5pm.

Mike Fenner will run his 'Side Quest' Dungeons and Dragons themed school holiday programme onsite during the second week of the Term 3 school holidays.

An afterschool art club will be trialled during Term 4. Two sessions will be run each week with Years 1 to 3 children (10 max) on Tuesdays and Years 4 to 6 children (15 max) on Thursdays.

3.2 Health & Safety Report - as read.

3.3 Business Manager's Report - as read. The school-wide fencing project has been completed by the Ministry of Education. The only section of fencing not replaced is the double gate and fence beside Room 20, with the original fencing still in place. A quote of $5,994 has been received to replace this section which, after discussion, the Board agreed to hold off actioning for now.

3.4 Financial Report - as read.

3.5 Policies - SchoolDocs policies being reviewed this term are: School Community Engagement Policy, Inclusive School Culture, Student Attendance, Concerns and Complaints Policy.

The Board reviewed these policies and agreed that no changes are required.

Moved by: Jaimee Kirby-Brown

Seconded by: Shane Preston

4. Discussions:

In Committee – The Board went into committee at 7.00pm.

4.1 Personnel Report

4.2 Correspondence

The Board came out of committee at 7.20pm.

5. **Identify Agenda items for the next meeting.** (Review ongoing actions).

6. **New Actions:** None

7. **Meeting Closure.**

   7.1 Evaluation of meeting - Summary.

   7.2 Preparation for the next meeting – Agenda items from the Board Work Plan

Karakia

Meeting closed at 7.21pm.

The next Board meeting will be held on Wednesday 28 October at 5pm.

Signed as a true and correct record:

Presiding Member _____ **Date** 28/10/2026