



MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING HELD TUESDAY 24 FEBRUARY 2026 AT 5PM

1. Administration:

PRESENT: Jaimee Kirby-Brown, Jo Augustine, Hayley Jespersen, Megan Hawkins, Shane Mareroa, Trinette Giborees-Smith, Preston Richmond and Trudi Biggs (Minutes Secretary).

Karakia

Apologies: None

Declaration of Interest: None

Minutes of the previous meeting. Motion that the minutes of the previous meeting dated 9 December 2025 be accepted as true and correct.

Moved by: Jaimee Kirby-Brown

Seconded by: Megan Hawkins (passed unanimously)

2. Decisions:

2.1 Election of Presiding Member

Trinette Giborees-Smith moved that Jaimee Kirby-Brown be nominated as Presiding Member.

Seconded by: All

Jaimee Kirby-Brown accepted the nomination.

No other nominations were received. Jaimee Kirby-Brown was declared the Presiding Member.

2.2 Dates for 2026 School Board meetings

Board meeting dates were confirmed for 2026.

2.3 Deputisation in absence of Principal

The Board agreed and moved that Erin Namajuska will deputise as Principal in the case of the Principal being absent from school.

Moved by: Hayley Jesperson

Seconded by: Shane Mareroa (passed unanimously)

3. Monitoring:

- 3.1** Principal's Report - as read.
- 3.2** Health & Safety Report - as read.
- 3.3** Business Manager's Report - as read.
- 3.4** Financial Report - as read. Discussion was held around opportunities to generate additional funds from international students and grant applications.
- 3.5** Policies - SchoolDocs policies reviewed this term are: Alcohol, Drugs, and Other Harmful Substances Policy, Sun Protection and Digital Technology and Online Safety. Feedback to be brought to the next meeting. The current policy regarding students bringing a mobile phone to school to be reviewed and clarified.

4. Discussions:

In Committee – The Board went into committee at 6.53pm.

- 4.1** Personnel Report
- 4.2** Correspondence

The Board came out of committee at 7.26pm.

5. Identify Agenda items for the next meeting. (Review ongoing actions).

- 6. New Actions:** Jo Augustine to explore options to attract international students to Kaurilands.

7. Meeting Closure.

- 8.1** Evaluation of meeting - Summary.
- 8.2** Preparation for the next meeting – Agenda items from the Board Work Plan

Karakia

Meeting closed at 7.29pm.

The next Board meeting will be held on Wednesday 1 April 2026 at 5pm.

Signed as a true and correct record:

Presiding Member _____ **Date** _____