



## MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING HELD TUESDAY 24 FEBRUARY 2026 AT 5PM

### 1. Administration:

**PRESENT:** Jaimee Kirby-Brown, Jo Augustine, Hayley Jesperson, Megan Hawkins, Shane Mareroa, Trinette Giborees-Smith, Preston Richmond and Trudi Biggs (Minutes Secretary).

**Karakia**

**Apologies:** None

**Declaration of Interest:** None

**Minutes of the previous meeting.** Motion that the minutes of the previous meeting dated 9 December 2025 be accepted as true and correct.

Moved by: Jaimee Kirby-Brown

Seconded by: Megan Hawkins (passed unanimously)

### 2. Decisions:

#### 2.1 Election of Presiding Member

Trinette Giborees-Smith moved that Jaimee Kirby-Brown be nominated as Presiding Member.

Seconded by: All

Jaimee Kirby-Brown accepted the nomination.

No other nominations were received. Jaimee Kirby-Brown was declared the Presiding Member.

#### 2.2 Dates for 2026 School Board meetings

Board meeting dates were confirmed for 2026.

### **2.3 Deputisation in absence of Principal**

The Board agreed and moved that Erin Namajuska will deputise as Principal in the case of the Principal being absent from school.

Moved by: Hayley Jespersion

Seconded by: Shane Mareroa (passed unanimously)

### **3. Monitoring:**

- 3.1** Principal's Report - as read.
- 3.2** Health & Safety Report - as read.
- 3.3** Business Manager's Report - as read.
- 3.4** Financial Report - as read. Discussion was held around opportunities to generate additional funds from international students and grant applications.
- 3.5** Policies - SchoolDocs policies reviewed this term are: Alcohol, Drugs, and Other Harmful Substances Policy, Sun Protection and Digital Technology and Online Safety. Feedback to be brought to the next meeting. The current policy regarding students bringing a mobile phone to school to be reviewed and clarified.

### **4. Discussions:**

**In Committee** – The Board went into committee at 6.53pm.

- 4.1** Personnel Report
- 4.2** Correspondence

The Board came out of committee at 7.26pm.

- 5. Identify Agenda items for the next meeting.** (Review ongoing actions).
- 6. New Actions:** Jo Augustine to explore options to attract international students to Kaurilands.
- 7. Meeting Closure.**
  - 8.1** Evaluation of meeting - Summary.
  - 8.2** Preparation for the next meeting – Agenda items from the Board Work Plan



Karakia

Meeting closed at 7.29pm.

The next Board meeting will be held on Wednesday 1 April 2026 at 5pm.

**Signed as a true and correct record:**

Presiding Member  \_\_\_\_\_ Date 1/4/2026