



MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING HELD TUESDAY 4 MARCH 2025 AT 7PM

1. Administration:

PRESENT: Jaimee Kirby-Brown, Jo Augustine, Hayley Jespersen, Megan Hawkins, Shane Mareroa, Trinette Giborees-Smith, Anne Boniface and Trudi Biggs (Minutes Secretary).

Karakia

Apologies: None

Declaration of Interest: None

2. Decisions:

2.1 Election of Presiding Member

Trinette Giborees-Smith moved that Jaimee Kirby-Brown be nominated as Presiding Member.

Seconded by: Megan Hawkins (agreed unanimously).

Jaimee Kirby-Brown accepted the nomination.

No other nominations were received. Jaimee Kirby-Brown was declared the Presiding Member.

2.2 Dates for 2025 School Board meetings

Board meeting dates were confirmed for 2025.

2.3 Deputisation in absence of Principal

The Board agreed and moved that Erin Namajuska will deputise as Principal in the case of the Principal being absent from school.

Moved by: Jaime Kirby-Brown

Seconded by: Hayley Jespersen (passed unanimously)

3. Monitoring:

- 3.1 Principal's Report - as read. A parent information evening about the new curriculum will be held later this term.
- 3.2 Health & Safety Report - as read.
- 3.3 Business Manager's Report - as read.
- 3.4 Financial Report - as read.
- 3.5 Policies - SchoolDocs policies reviewed this term are Health, Safety and Welfare Policy, Safety Management System, Risk Management and Healthcare. Any feedback to be brought to the next meeting.

4. Discussions:

In Committee – The Board went into committee at 8.20pm.

- 4.1 Personnel Report
- 4.2 Correspondence

The Board came out of committee at 8.44pm.

5. Identify Agenda items for the next meeting. (Review ongoing actions).

6. Outstanding Actions: None

7. New Actions: None

8. Meeting Closure.

- 8.1 Evaluation of meeting - Summary.
- 8.2 Preparation for the next meeting – Agenda items from the Board Work Plan

Karakia

Meeting closed at 9.05pm.

Signed as a true and correct record:

Presiding Member



Date 25/3/2025