



MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING HELD TUESDAY 30 JULY 2024 AT 7:00 P.M.

1. Administration:

PRESENT: Jaimee Kirby-Brown, Jo Augustine, Trinette Giborees-Smith, Anne Boniface, Hayley Jespersen, Megan Hawkins, Shane Mareroa and Trudi Biggs (Minutes Secretary).

Karakia

Apologies: None

Declaration of Interest: Hayley Jespersen (in respect of a matter discussed In Committee)

Minutes of the previous meeting. Motion that the minutes of the previous meeting dated 28th May 2024 be accepted as true and correct.

Moved by: Trinette Giborees-Smith

Seconded by: Anne Boniface (passed unanimously)

2. Decisions:

2.1 Out of zone enrolments. The Board approved that we offer 50 places for out of zone Year 1 students and 10 places for out of zone Year 2 students in 2025.

Moved by: Jaimee Kirby-Brown

Seconded by: Trinette Giborees-Smith (passed unanimously)

3. Monitoring:

3.1 Presentation on the Literacy curriculum by Erin Namajuska, Mike Fenner, Hayley Jespersen and Robyn Applegate. Jaimee Kirby-Brown thanked them for their excellent presentation.

- 3.2 Principal's Report - as read.
- 3.3 Health & Safety Report - as read.
- 3.4 Business Manager's Report - as read.
- 3.5 Financial Report - as read. Once Board members have had the opportunity to review the Financial Statements for 2023, they are welcome to come back with any questions for the next Finance Meeting.
- 3.6 Policies - SchoolDocs policies being reviewed this term are Concerns and Complaints, Performance Management and Protected Disclosure. Feedback to be brought to the next meeting.

4. Discussions:

In Committee – The Board went into committee at 8.46pm.

- 4.1 Personnel Report
- 4.2 Correspondence

The Board came out of committee at 9.07pm.

5. Identify Agenda items for the next meeting. (Review ongoing actions).

5.1 SchoolDocs Policies for Term 3 to be reviewed at the next meeting.

6. Outstanding Actions: None.

7. New Actions: Jaimee Kirby-Brown to review financial policies.

8. Meeting Closure.

- 8.1 Evaluation of meeting - Summary.
- 8.2 Preparation for the next meeting – Agenda items from Board Work Plan

Karakia

Meeting closed at 9.09pm.

Signed as a true and correct record:



Presiding Member 27/8/2024 **Date** _____