



## MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING HELD TUESDAY 29 OCTOBER 2024 AT 4PM

### 1. Administration:

**PRESENT:** Jaimee Kirby-Brown, Erin Namajuska, Hayley Jesperson, Megan Hawkins, Shane Mareroa, Trinette Giborees-Smith and Trudi Biggs (Minutes Secretary).

#### **Karakia**

**Apologies:** Jo Augustine, Anne Boniface

**Declaration of Interest:** None

**Minutes of the previous meeting.** Motion that the minutes of the previous meeting dated 24 September 2024 be accepted as true and correct.

Moved by: Trinette Giborees-Smith

Seconded by: Hayley Jesperson (passed unanimously)

### 2. Decisions: None

### 3. Monitoring:

**3.1** Principal's Report - as read. The Board Strategic Planning Meeting will take place on Saturday 7th December from 9am to 11am.

**3.2** Health & Safety Report - as read.

**3.3** Business Manager's Report - as read.

**3.4** Financial Report - as read.

**3.5** Policies - SchoolDocs policies reviewed this term are Finance and Asset Management Policy, Managing Income and Expenditure, Financial Conflicts of Interest and Asset Management and Protection. Feedback to be brought to the next meeting.

**4. Discussions:**

**In Committee** – The Board went into committee at 4.51pm.

**4.1** Personnel Report

**4.2** Correspondence

The Board came out of committee at 5.07pm.

**5. Identify Agenda items for the next meeting.** (Review ongoing actions).

**6. Outstanding Actions:** None

**7. New Actions:**

**7.1** The draft 2025 Budget will be presented at the November Board Meeting.

**7.2** The December Board Meeting will be held at 6pm on Tuesday 10th December.

**8. Meeting Closure.**

**8.1** Evaluation of meeting - Summary.

**8.2** Preparation for the next meeting – Agenda items from the Board Work Plan

Karakia

Meeting closed at 5.11pm.

**Signed as a true and correct record:**

**Presiding Member** \_\_\_\_\_ **Date** \_\_\_\_\_