



## MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING HELD TUESDAY 27 AUGUST 2024 AT 7PM

### 1. Administration:

**PRESENT:** Jaimee Kirby-Brown, Anne Boniface, Hayley Jespersen, Megan Hawkins, Shane Mareroa, Erin Namajuska and Trudi Biggs (Minutes Secretary).

#### **Karakia**

**Apologies:** Jo Augustine, Trinette Giborees-Smith

**Declaration of Interest:** None

**Minutes of the previous meeting.** Motion that the minutes of the previous meeting dated 30 July 2024 be accepted as true and correct.

Moved by: Megan Hawkins

Seconded by: Hayley Jespersen (passed unanimously)

### 2. Decisions: None

### 3. Monitoring:

**3.1** Principal's Report - as read. Erin Namajuska gave an overview of the 2024 Mid Year Data. Jaimee Kirby-Brown thanked Erin for her detailed presentation.

**3.2** Health & Safety Report - as read.

**3.3** Business Manager's Report - as read. The Board agreed not to proceed with the recommendation to replace the canopy outside Rooms 8 and 9. The Board are willing to consider it as part of a broader budget discussion and are keen to explore other potential shade options on the Year 3 court. It was suggested that the existing canopy be taken down if it is a health and safety issue.

**3.4** Financial Report - as read.

**3.5** Policies - SchoolDocs policies being reviewed this term are Concerns and Complaints, Performance Management and Protected Disclosure. Discussion was held around the Concerns and Complaints policy.

**4. Discussions:**

**In Committee** – The Board went into committee at 8.28pm.

**4.1** Personnel Report

**4.2** Correspondence

The Board came out of committee at 8.36pm.

**5. Identify Agenda items for the next meeting.** (Review ongoing actions).

**6. Outstanding Actions:** None

**7. New Actions:** Some involvement from Te Whānau Āwhina was requested for the budget process.

**8. Meeting Closure.**

**8.1** Evaluation of meeting - Summary.

**8.2** Preparation for the next meeting – Agenda items from the Board Work Plan

Karakia

Meeting closed at 8.41pm.

**Signed as a true and correct record:**

**Presiding Member** \_\_\_\_\_ **Date** \_\_\_\_\_