



## MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING HELD TUESDAY 26 NOVEMBER 2024 AT 7PM

### 1. Administration:

**PRESENT:** Jaimee Kirby-Brown, Jo Augustine, Hayley Jespersen, Megan Hawkins, Shane Mareroa, Trinette Giborees-Smith, Anne Boniface and Trudi Biggs (Minutes Secretary).

**Karakia**

**Apologies:** None

**Declaration of Interest:** None

**Minutes of the previous meeting.** Motion that the minutes of the previous meeting dated 29 October 2024 be accepted as true and correct.

Moved by: Megan Hawkins

Seconded by: Trinette Giborees-Smith (passed unanimously)

### 2. Decisions:

**2.1 Kelly Club.** The Board agreed to offer access to the Kaurilands' after school care programme to Glen Eden Intermediate School students who are former students of Kaurilands School. The Board agreed to assume responsibility (with certain delegations to Kelly Club) for those Glen Eden Intermediate School students only once those students had formally checked into the after school programme onsite at Kaurilands School.

Moved by: Jaimee Kirby-Brown

Seconded by: Shane Mareroa (passed unanimously)

**2.2 Room 8 wall.** The Board approved \$10k to be allocated from the 2025 capital expenditure budget for the moving of the dividing wall in Room 8. The wall will separate Room 8 into two learning spaces with the work to be completed by Wayne Lasenby during the January school holidays.

Moved by: Jaimee Kirby-Brown

Seconded by: Anne Boniface (passed unanimously)

**3. Monitoring:**

**3.1** Principal's Report - as read.

The draft 2025 budget was reviewed with some minor changes requested. The final draft will be presented at the December Board meeting for sign off.

**3.2** Health & Safety Report - as read.

**3.3** Business Manager's Report - no report submitted.

**3.4** Financial Report - as read.

**3.5** Policies - SchoolDocs policies reviewed this term are Finance and Asset Management Policy, Managing Income and Expenditure, Financial Conflicts of Interest and Asset Management and Protection. No changes to existing policies required.

**4. Discussions:**

**In Committee** – The Board went into committee at 7.31pm.

**4.1** Personnel Report

**4.2** Correspondence

The Board came out of committee at 7.44pm.

**5. Identify Agenda items for the next meeting.** (Review ongoing actions).

**6. Outstanding Actions:**

**6.1** 2025 Budget. Final draft to be presented at the December Board meeting.

**7. New Actions:**

**7.1** Community survey to be conducted in Term 1 2025.

**7.2** The Board will look into opportunities to apply for community funding grants.

**8. Meeting Closure.**

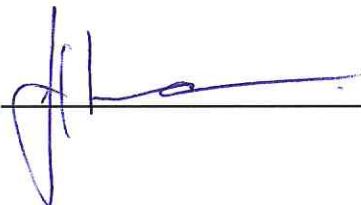
**8.1** Evaluation of meeting - Summary.

**8.2 Preparation for the next meeting – Agenda items from the Board Work Plan**

Karakia

Meeting closed at 9.04pm.

**Signed as a true and correct record:**

**Presiding Member**  \_\_\_\_\_ **Date** 10/12/2024