



## MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING

HELD TUESDAY 27 SEPTEMBER 2022 AT 7:00 P.M.

### 1. Administration:

**PRESENT:** Nick Summerfield, Jaimee Kirby-Brown, Anne Boniface, Trinette Giborees-Smith, Nick Van den Borst

**Attended via Zoom:** Jo Augustine

**Apologies:** Mustafa Derbashi, Trudi Biggs (Minutes Secretary)

**Karakia**

**Declaration of Interest:** None.

### 2. Decisions:

#### 2.1 Election of Presiding Member:

Jaimee Kirby-Brown nominated Nick Summerfield as Presiding Member.

Seconded by: Nick Van den Borst

Nick Summerfield accepted the nomination.

No other nominations were received. Nick Summerfield was declared the Presiding Member.

#### 2.2 Election of Finance Representative:

Nick Summerfield nominated Anne Boniface as Finance Representative.

Seconded by: Jaimee Kirby-Brown (passed unanimously)

**2.3** The Board moved that the proposal to give notice to our current cleaning company, At Your Request, and change to Crest Cleaning be approved.

Moved by: Nick Summerfield

Seconded by: Jamiee Kirby-Brown (passed unanimously)

**3. Monitoring:**

- 3.1 Principal's Report - discussion around the Equity and Isolation Index funding letter.
- 3.2 Business Manager's Report - as read.
- 3.3 Health & Safety Report - as read.
- 3.4 Financial Report - as read.
- 3.5 Policies - general discussion about implementation of SchoolDocs.

**4. Discussions:**

- 4.1 Personnel Report (In Committee).

**In Committee** – The Board went into committee at 8.03pm.

The Board came out of committee at 8.15pm.

**5. Identify Agenda items for the next meeting.** (Review ongoing actions).

**6. Administration:**

- 6.1 Confirmation of Minutes – as read.
- 6.2 Confirmation of Actions – as above.

**7. Outstanding Actions** - No outstanding actions.

**8. New Actions:** - See below.

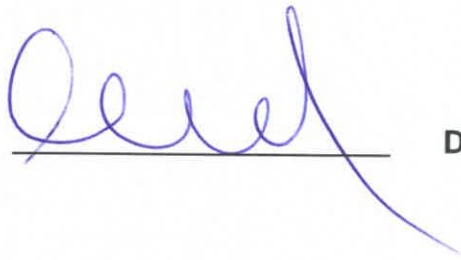
**9. Meeting Closure.**

- 9.1 Evaluation of meeting - Summary.
- 9.2 Preparation for the next meeting – Agenda items from Board Work Plan

Meeting closed at 8.24pm.

**Signed as a true and correct record:**

Chairperson



Date

29/9/22