



## MINUTES OF THE KAURILANDS SCHOOL BOARD MEETING

HELD TUESDAY 30 NOVEMBER 2021 AT 7:00 P.M.

### 1. Administration:

**Video conference:** The meeting was held via Zoom video conference. All attendees were able to see and hear each other for the duration of the meeting.

**PRESENT:** Jo Augustine, Nick Summerfield, Josh Farrell, Sarah Barrett-Hamilton, Ian Ferguson, Katharine Brown, Jaimee Kirby-Brown

**Pepeha**

Minutes Secretary: Jackie Fletcher

**Apologies:** Susanna Barthow

Declaration of Interest: None.

### 2. Decisions:

December meeting date - Tuesday 14th December at 7.00 pm via Zoom.

The Board approved the following:

The decision to go ahead with the new controller for the alarm system.

The 2022 Donation letter.

Moved: Sarah Barratt-Hamilton

Seconded: Ian Ferguson

### 3. Monitoring:

**3.1** Principal's Report - as read.

**3.2** Business Manager's Report - as read - recommendations moved.

**3.3** Health & Safety Report - No report submitted.

**3.4** Financial Report - as read (Budget to be approved before end of year).

**3.5** Policies: to be updated with comments as discussed.

Policy 16 - Board Induction

Policy 17 - Board Review

**4. Discussions:**

**4.2** Personnel Report (In Committee).

**In Committee** – The Board went into committee at 8.25pm.  
The Board came out of committee at 8.50pm.

**5. Identify Agenda items for the next meeting. (Review ongoing actions).**

**6. Administration:**

**6.1** Confirmation of Minutes – as read.

**6.2** Confirmation of Actions – as above.

**7. Outstanding Actions** - No outstanding actions.

**8. New Actions:** - See below.

**9. Meeting Closure.**

**9.1** Evaluation of meeting - Summary.

**9.2** Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.58pm

**Signed as a true and correct record:**

**Chairperson**\_\_\_\_\_ **Date**