



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 28th APRIL 2020 AT 7:00 P.M.**

1. Administration:

Video conference: The meeting was held via Zoom video conference. All attendees were able to see and hear each other for the duration of the meeting.

PRESENT: Jo Augustine, Nick Summerfield, Josh Farrell, Sarah Barrett-Hamilton, Ian Ferguson, Katharine Brown, Susanna Barthow Karakia

Apologies: None

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

2. Decisions:

2.1 The Board confirmed agreement to the change in payment approval process as and when this is necessary.

Moved: Nick Summerfield

Seconded: Susanna Barthow

3. Monitoring:

3.1 Principal's Report - as read.

3.2 Health & Safety Report – as read.

3.3 Monitor progress against budget (Monthly report) - as read.

3.4 Property update - report as read. The decision to approve purchase of the container for storage and additional funds to total \$8,000 for concrete etc if required, will be deferred pending further investigation into solutions for storage. With reference to the Mould report, the Board agreed to the recommendation in the March Property report.

4. **Discussions:**
 - 4.1 Personnel Report (In Committee).
 - 4.2 Policy 9 updated.
5. **Identify Agenda items for next meeting. (Review ongoing actions).**
6. **Administration:**
 - 6.1 Confirmation of Minutes – as read.
 - 6.2 Confirmation of Actions – as above.
7. **In Committee** – The Board went into committee at 8.35pm
The Board came out of committee at 8.38pm.
8. **Outstanding Actions** - No outstanding actions.
9. **New Actions:** - See below.
10. **Meeting Closure.**
 - 10.1 Evaluation of meeting - Summary.
 - 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.47pm

Signed as a true and correct record:

Chairperson

Date

NEW ACTIONS - APRIL MEETING

No.	Action	Who	By when
1.	Katharine Brown to check with Te Whānau Āwhina as to where they are at with fundraising.	KB	Next meeting.