



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 30 OCTOBER 2018 AT 7.00 P.M.**

1. Administration:

PRESENT: Jo Augustine, Carolyn Webster, Hayley Jespersion, Sarah Barratt-Hamilton, Nick Summerfield, Ian Ferguson, Jody Becerra
Jackie Taylor presenting Health & Safety Policy
Karakia
Minutes Secretary: Jackie Fletcher

Declaration of interest: None

Jackie Taylor presented the updated Health & Safety policy

2. Decisions:

- 2.1 Strike action. A letter will be sent out from the Board regarding the upcoming strike action.
- 2.2 Strategic Planning day set for Saturday 9th February 2019 at 9.00am.

3. Monitoring:

- 3.1 Principal's Report: Jo Augustine - as read.
- 3.2 Health & Safety Report – as read.
- 3.3 Monitor progress against budget (Monthly report) - as read.
- 3.4 Property update - report as read.
- 3.5 Policy review: Health & Safety Policy updated (will be circulated to Board to read prior to November meeting).

4. Discussions:

- 4.1 **Survey** - Carolyn Webster reported. The highest uptake ever with 228 people completing the survey. Overall very positive. The Board discussed the key themes. The results will be communicated via the newsletter.
- 4.2 The Board discussed exterior painting in 2019. This will be revisited mid 2019 for quotes etc.

5. Identify Agenda items for next meeting. (Review ongoing actions).
6. **Administration:**
 - 6.1 Confirmation of Minutes – as read.
 - 6.2 Confirmation of Actions – as above.
7. **In Committee** - Personnel Report - Jo Augustine reported.
The Board went into Committee at 7.59pm
The Board came out of Committee at 8.24pm
8. **Outstanding Actions** - No outstanding actions.
9. **New Actions:** - See below.
10. **Meeting Closure.**
 - 10.1 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 9.34pm

Signed as a true and correct record:

Chairperson

Dated: