



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 29th MAY 2018 AT 7:00 P.M.**

1. Administration:

PRESENT: Jo Augustine, Carolyn Webster, Hayley Jespersen, Sarah Barratt-Hamilton, Nick Summerfield, Ian Ferguson, Jody Becerra
Welcome to Jody Becerra

Karakia

Apologies: None

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

2. Decisions:

2.1 Kaurilands Kitchen Contract

The Board agreed to a reduction in rent to \$10 per day.

2.2 Opening of Building renovation - Blessing 15th June at dawn.

2.3 Asbestos - Ian Ferguson - report as attached. Discussion held going forward asbestos training, Asbestos Plan, labelling.

2.4 Turf - Nick Summerfield's report - attached. The Board were in agreement with the recommendation in the report and agreed to the biannual maintenance.

3. Monitoring:

3.1 Principal's Report: Jo Augustine - as read.

3.2 Health & Safety Report – As read.

3.3 Monitor progress against budget (Monthly report) - as read.

3.4 Property update - report as read.

Board responses to report:

Fire Alarm system - yes.

Powerswap - yes. Ian Ferguson to discuss with Gillian Howard.

Turf - Biannual maintenance.

No to air conditioning in staffroom.

Slip - No to Visual Assessment Report.

Playground softfall - no to rubber matting. Decision to be made once further information received. Board discussed working bee.

Critical Fall Zones - more information required.

No to playground audit.

3.5 Policy review: Procedures 8.8 and 8.9 to be implemented.
The Board agreed to the changes in these policies.

3.6 Hautu - Carolyn Webster reported. Carolyn, Jo, Sarah Barrett-Hamilton and Jody Becerra to meet and discuss the document.

4. Discussions:

4.1 Personnel Report (In Committee).

5. Identify Agenda items for next meeting. (Review ongoing actions).

6. Administration:

6.1 Confirmation of Minutes – as read.

6.2 Confirmation of Actions – as above.

6.3 Correspondence.

7. **In Committee** – The Board went into committee at 8.31pm
The Board came out of committee at 8.42pm

8. **Outstanding Actions** - See attached.

9. **New Actions:** - See below.

10. Meeting Closure.

10.1 Evaluation of meeting– Summary.

10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.55pm

Signed as a true and correct record:



Chairperson



Date