



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 27th MARCH 2018 AT 7:00 P.M.**

1. Administration:

PRESENT: Jo Augustine, Carolyn Webster, Hayley Jespersion, Sarah Barratt-Hamilton, Nick Summerfield, Ian Ferguson

Apologies: None

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

2. Decisions:

2.1 Property - See Report with property recommendations.

3. Monitoring:

3.1 Principal's Report: Jo Augustine - as read.

3.2 Health & Safety Report – As read.

3.3 Monitor progress against budget (Monthly report) - as read.

3.4 Property update - report as read.

The Board agreed to adopt the Asbestos Management Plan as tabled:

Moved: Nick Summerfield

Seconded: Carolyn Webster

3.5 Policy review - Jo and Hayley to meet regarding this - date to be confirmed.

4. Discussions:

4.1 Personnel Report (In Committee).

5. Identify Agenda items for next meeting. (Review ongoing actions).

6. Administration:

- 6.1** Confirmation of Minutes – as read.
- 6.2** Confirmation of Actions – as above.
- 6.3** Correspondence - Urban Solutions email - attached.

7. In Committee – The Board went into committee at 8.05pm

The Board came out of committee at 8.14pm

The Board went into committee at 8.32pm

The Board came out of committee at 8.51pm

8. Outstanding Actions - See attached.

9. New Actions: - See below.

10. Meeting Closure.

- 10.1** Evaluation of meeting– Summary.
- 10.2** Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.52pm

Signed as a true and correct record:

Chairperson

Date

