



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 31st JULY 2018 AT 6.:45 P.M.**

1. Administration:

PRESENT: Jo Augustine, Carolyn Webster, Hayley Jespersion, Sarah Barratt-Hamilton, Nick Summerfield, Ian Ferguson, Erin Namajuska Jody Becerra

Karakia

Apologies:

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

Erin Namajuska reported Mid Year Data to the Board. The Board thanked Erin for her comprehensive report.

2. Decisions:

2.1 Asbestos Management Plan:

The Board agreed that all changes to the Asbestos Management Plan be accepted.

Moved: Nick Summerfield

Seconded Carolyn Webster

Thanks to Ian for all the work on this document.

The Board moved that should strike action go ahead on the 15th August 2018, all staff will be paid as per usual.

Moved: Carolyn Webster

Seconded: Sarah Barratt-Hamilton

3. Monitoring:

3.1 Principal's Report: Jo Augustine - as read.

3.2 Health & Safety Report – As read.

3.3 Monitor progress against budget (Monthly report) - as read.

Discussion held on Accountants.

- 3.4 Property update - report as read. CPU received, update on bank subsidence discussed, new MOE Property Manager, awaiting final quote for playground, thoughts on PA system. Attachments to property report to be reviewed.
- 3.5 Policy review: Governance Policies 1-10 revised. It was agreed that subject to the few changes to be made, the Governance policies 1-10 be adopted.

4. Discussions:

4.1

- 5. Identify Agenda items for next meeting. (Review ongoing actions).

6. Administration:

- 6.1 Confirmation of Minutes – as read.
- 6.2 Confirmation of Actions – as above.

- 7. **In Committee -** The Board went into Committee at 7.31pm
The Board came out of committee at 7.46pm

- 8. **Outstanding Actions -** See attached.

- 9. **New Actions:** - See below.

10. Meeting Closure.

- 10.1 Evaluation of meeting– Summary.
- 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.32 pm

Signed as a true and correct record:

Chairperson

Date