



**MINUTES OF THE KAURILANDS SCHOOL  
BOARD OF TRUSTEES' MEETING  
HELD TUESDAY 28 AUGUST 2018 AT 7.00 P.M.**

**1. Administration:**

**PRESENT:** Jo Augustine, Carolyn Webster, Hayley Jespersion, Sarah Barratt-Hamilton, Nick Summerfield, Ian Ferguson  
Karakia

**Absent:** Jody Becerra

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

**2. Decisions:**

**2.1** Huia Waste Water Resource Consent. Nick Summerfield reported on this, letter attached. The Board thanked Nick for his work on this matter.

**2.2** Regarding the July Property Report, the Board agreed that many of the urgent and necessary items highlighted in the report are not health and safety risks and will be addressed in next year's budget. No more property work will be completed this year. Only health and safety risks to be called urgent and necessary. Costings can be attained but only in anticipation of preparation for next year's budget.

**2.3** It was agreed by the Board that the hall in Te Patrick Heremaia Whare Matauranga be carpeted.

Moved: Hayley Jespersion

Seconded: Carolyn Webster

**2.4** The Board moved that the Audit proposal be accepted.

Moved: Nick Summerfield

Seconded: Ian Ferguson

**2.5** The Board agreed that the pool be opened to the community for the 2018/2019 summer season.

2.6 The upcoming Care4Kidz Lease will be renewed.

**3. Monitoring:**

3.1 Principal's Report: Jo Augustine - as read.

3.2 Health & Safety Report – as read.

3.3 Monitor progress against budget (Monthly report) - as read.

3.4 Property update - report as read.

3.5 Policy review: Governance Policies 11-22 amendments to be made.

**4. Discussions:**

4.1

5. Identify Agenda items for next meeting. (Review ongoing actions).

**6. Administration:**

6.1 Confirmation of Minutes – as read.

6.2 Confirmation of Actions – as above.

**7. In Committee - Personnel Report**

The Board went into Committee at 7.29pm

The Board came out of Committee at 7.40pm

**8. Outstanding Actions - See attached.**

**9. New Actions: - See below.**

**10. Meeting Closure.**

10.1 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 8.24pm

**Signed as a true and correct record:**

**Chairperson**

**Date**