



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD WEDNESDAY 27 SEPTEMBER 2017 AT 7:00 P.M.**

1. Administration:

PRESENT: Hayley Jesperson, Sarah Barratt-Hamilton, Carolyn Webster, Nick Summerfield, Emma Best. Hannah McPherson.

Apologies: Jo Augustine

Minutes Secretary: Jackie Fletcher
Declaration of interest: None.

Science presentation - Hannah McPherson presented, the Board thanked Hannah for her presentation - attached.

2. Decisions:

2.1 The Board approved the relocation of funds of \$100,000 listed in the 5YA from pool to new build.

Moved: Nick Summerfield

Seconded: Sarah Barratt-Hamilton

2.2 The Board approved relocating the \$50,000 located to the pool in the FYA to the new build project.

Moved: Sarah Barratt-Hamilton

Seconded: Hayley Jesperson

2.3 The Board moved that all locally raised fundraising is made available to complete the pool project.

Moved: Nick Summerfield

Seconded: Hayley Jesperson

2.4 It was moved by the Board, based on advice received, that the electrical upgrade project has been deemed non urgent and it be postponed until the fourth year of the 5YA to enable allocated funds to be relocated to the new build.

Moved: Sarah Barratt-Hamilton

Seconded: Carolyn Webster

2.5 It was noted by the Board, the block upgrade overspend of \$7,320 was due to installation of fire wall, ceiling and professional fees and is included

in the 5FYA.

- 2.6 Confirmation was given by the Board that Urban Solutions are engaged to complete the pool project.
- 2.7 It was accepted and moved by the Board that there will be extra costs associated with the new build and that resource room plans be deferred.
Moved: Carolyn Webster
Seconded: Nick Summerfield
- 2.8 It was noted by the Board that the wall in the new build between SL1 and SL2 will be removed from the plans.
- 2.9 It was moved by the Board that the backflow protection be installed for No's 4.1 and 4.3 of the Boiler Survey (attached) installation to be completed before boilers are turned back on in Term 2.
Moved: Hayley Jespersion
Seconded: Carolyn Webster
- 2.10 It was discussed and moved that the parent Police Vetting forms be changed from every year to every three years.
Moved: Carolyn Webster
Seconded: Sarah Barratt-Hamilton
- 2.11 The Board moved that the cost of the Pool passes be \$100, Lifeguards payment is \$15.75/hour and that the interviewed Lifeguards be employed.
Moved: Carolyn Webster
Seconded: Hayley Jespersion.

3. Monitoring:

- 3.1 Principal's Report: Emma Best - as read.
- 3.2 Health & Safety Report – As read.
- 3.3 Monitor progress against budget (Monthly report) - as read.
- 3.4 Property update - report as read.
- 3.5 Policy review - Policy 8 Health & Safety Personnel (deferred until October meeting - BOT received copies) and Policies 3.1-3.5 agreed.

4. Discussions:

- 4.1 Lifeguards/Pool.
- 4.2 Community Survey.
- 4.3 Meeting date. Changed to Tuesday, confirm with Principal.
- 4.4 New Board members.
- 4.5 Date for Helen.
- 4.6 Discussion regarding MOE approval for building project and general MOE approvals. Boiler survey - attached.
- 4.7 Policy changes.

5. Identify Agenda items for next meeting. (Review ongoing actions).

6. Administration:

6.1 Confirmation of Minutes – as read.

6.2 Confirmation of Actions – as above.

6.3 Correspondence – no further correspondence.

7. **In Committee** – The Board went in committee at 9.14pm

8. **Outstanding Actions** - See below.

9. **New Actions:** - Attached.

10. Meeting Closure.

10.1 Evaluation of meeting– Summary.

10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 9.13pm.

Signed as a true and correct record:

Chairperson

Date