



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD WEDNESDAY 30 AUGUST 2017 AT 7:00 P.M.**

1. Administration:

PRESENT: Jo Augustine, Helen Dunlop, Hayley Jespersen, Sarah Barratt-Hamilton, Carolyn Webster, Nick Summerfield, Emma Best, Rachel Thorpe, Sian Branks.

Apologies:

Minutes Secretary: Jackie Fletcher
Declaration of interest: None.

Sian Branks reported on Te Reo Māori and Pasifica as attached.
Rachel Thorpe reported on Digital Technologies as attached.
Emma Best discussed data with the Board.

2. Decisions:

2.1 Building Plan. Building works discussed with agreement being made that the work be carried out as per plans submitted. Community will be informed once plans are finalised.

2.2 Board Chair election. Jo Augustine called for nominations. Carolyn Webster duly elected. It was moved that two board trustees be selected, to be published in the Western Leader and emailed out to school community.

3. Monitoring:

3.1 Principal's Report: Jo Augustine reported as read.

3.2 Health & Safety Report – No report for August.

3.3 Monitor progress against budget (Monthly report) - attached.

3.4 Property update - report as read.

3.5 Policy review - Policy 8 Health & Safety (deferred to September meeting).

4. Discussions:

4.1 Pool. Carolyn Webster reported (attached). The Board agreed to go ahead with a pilot scheme for the pool. Lifeguards to be employed, interviews organised, management of pool. Cost of \$100 per pass, open holidays and weekends.

It was moved that the \$15,000 be put towards pool costs to complete bleachers.

Moved: Nick Summerfield

Seconded: Carolyn Webster.

- 4.2 Property works:
Discussion held regarding Turf upgrade, no additional cost to school (only sand). Other projects as per property report confirmed. No more property work to be completed in 2017 with exception of health and safety emergencies.
- 4.3 School Survey to be started shortly.
5. Identify Agenda items for next meeting. (Review ongoing actions).
6. **Administration:**
 - 6.1 Confirmation of Minutes – as read.
 - 6.2 Confirmation of Actions – as above.
 - 6.3 Correspondence – no further correspondence.
7. **In Committee** – No in Committee.
8. **Outstanding Actions** - See below.
9. **New Actions:** - Attached.
10. **Meeting Closure.**
 - 10.1 Evaluation of meeting– Summary.
 - 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 9.51pm.

Signed as a true and correct record:

Chairperson

Date

