



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD WEDNESDAY 22 FEBRUARY 2017 AT 7:00 P.M.**

1. Administration:

PRESENT: Jo Augustine, Helen Dunlop, Hayley Jespersen, Sarah Barratt-Hamilton, Carolyn Webster, Nick Summerfield

Apologies: Ronnie Eketone

Minutes Secretary: Jackie Fletcher

Declaration of interest: None.

Jo welcomed the Board back for 2017. Jo advised the Board Ronnie Eketone will be stepping down from the Board effective immediately.

2. Decisions:

2.1 Board Chair election:

Motion 1: **Election of the Chairperson:** Jo Augustine called for nominations. Nick Summerfield nominated Helen Dunlop. There being no other nominations, Helen Dunlop was unanimously voted in as Chairperson.

Seconded: Carolyn Webster.

2.2 Budget. Budget discussed..

Motion 2: It was moved that the 2017 budget be passed.

Seconded: Carolyn Webster.

2.3 Motion 3: It was moved that a new Board member be co-opted.

Seconded: Nick Summerfield.

2.4 Analysis of Policy Reviews 2017 – carrying over from the 2016 timeline, policies to be reviewed each month.

3. Monitoring:

3.1 Principal's Report: Jo Augustine reported as read.

3.2 Health & Safety Report – as read.

3.3 Monitor progress against budget (Monthly report).

3.4 Property Update.

