



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 31ST OCTOBER 2017 AT 7:00 P.M.**

1. Administration:

PRESENT: Jo Augustine, Carolyn Webster, Hayley Jesperson, Sarah Barratt-Hamilton, Nick Summerfield, Erin Namajuska, Hannah Pragerrt, Lillian Bombay, Kylie Parkinson.

Apologies: None

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

Presentations: Performing Arts, PE & Environment Curriculum Teams.

Health & PE: Erin Namajuska and Hannah Pragert presented.

Environment: Lillian Bombay presented.

Performing Arts: Kylie Parkinson presented.

2. Decisions:

2.1 Date for December Strategic Planning Meeting; Saturday 16th December 2017 beginning at 1.00pm.

2.2 It was agreed by the Board that the November meeting date be changed to Tuesday 21st November (original date Tuesday 28th November). This to be communicated to the public through the newsletter.

2.3 It was approved and moved by the Board that the proposal for the increase in the donation rate for 2018 be implemented.

2.4 It was further agreed and moved that the 2018 student charges to be changed as follows:

Term 1 \$120.00 per student

Term 2 \$90.00 per student

Term 3 \$60.00 per student

Term 4 \$30.00 per student

Moved: Nick Summerfield

Seconded: Carolyn Webster

- 2.5 It was moved that the Board adopt the My School On Line Parent Ordering system for stationery.

Moved: Carolyn Webster
Seconded: Sarah Barrett-Hamilton

- 2.6 It was proposed that the International Student fees be increased to \$13,000 per annum in 2018.

Moved: Hayley Jespersen
Seconded: Carolyn Webster

- 2.7 The Board were in agreement to the proposal of a zero budget.

The Board thanked Gillian Howard for her recommendations.

- 2.8 The decision has been made Kaurilands School is not yet ready to adopt a policy for cohort entry in 2018 and that this needs to be communicated to parents in the next newsletter.

3. Monitoring:

- 3.1 Principal's Report: Jo Augustine - as read.
3.2 Health & Safety Report – As read.
3.3 Monitor progress against budget (Monthly report) - as read.
3.4 Property update - report as read.
3.5 Policy review - Policy 8 Health & Safety Personnel as attached. Changes to be implemented.

4. Discussions:

- 4.1 Staffing 2018.
4.2 Community Survey results.
4.3 Budget process 2018.
4.4 Board/Senior Leadership Strategic Planning session for 2018.
4.5 Ballot.

5. Identify Agenda items for next meeting. (Review ongoing actions).

6. Administration:

- 6.1 Confirmation of Minutes – as read.
6.2 Confirmation of Actions – as above.
6.3 Correspondence – no further correspondence.

7. **In Committee** – The Board went into committee at 7.34pm - 7.53pm
The Board went into committee at 8.29pm - 9.09pm

8. **Outstanding Actions** - See below.

9. New Actions: - See below.

10. Meeting Closure.

10.1 Evaluation of meeting– Summary.

10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 9.10 pm.

Signed as a true and correct record:

Chairperson

Date