



**MINUTES OF THE KAURILANDS SCHOOL
BOARD OF TRUSTEES' MEETING
HELD TUESDAY 21ST NOVEMBER 2017 AT 7:00 P.M.**

1. Administration:

PRESENT: Jo Augustine, Carolyn Webster, Hayley Jesperson, Sarah Barratt-Hamilton, Nick Summerfield, Josh Farrell, Micaela Bonnar, Linda Heckler.

Apologies: No apologies.

Minutes Secretary: Jackie Fletcher

Declaration of interest: None

Presentations: In school Community of Learners - Kōtuitui inquiries - Josh Farrell, Micaela Bonnar & Linda Heckler.

Annual plan Goals 1-3 review.

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2. Decisions:

2.1 Property recommendations.

The Board agreed to the approval of funding of estimated \$6,367 to enable the completion of the bleacher project.

Moved: Nick Summerfield

Seconded: Carolyn Webster

2.2 The Board agreed to replace the boiler with 11 air conditioning units to begin as soon as we have Ministry approval and 3 quotes.

Moved: Nick Summerfield

Seconded: Carolyn Webster

2.3 Strategic Planning Day Saturday 16th December - 1.00-5.00pm. Bring a plate.

3. Monitoring:

3.1 Principal's Report: Jo Augustine - as read.

3.2 Health & Safety Report – As read.

3.3 Monitor progress against budget (Monthly report) - as read.

3.4 Property update - report as read.

3.5 Policy review - Policies 9.1-9.2 Legal Responsibilities - Nick to check through and email Board.

4. Discussions:

- 4.1 Personnel - in committee.
- 4.2 Agenda for Strategic Planning Day.

5. Identify Agenda items for next meeting. (Review ongoing actions).

6. Administration:

- 6.1 Confirmation of Minutes – as read.
- 6.2 Confirmation of Actions – as above.
- 6.3 Correspondence – no further correspondence.

7. **In Committee** – The Board went into committee at 7.45pm

8. **Outstanding Actions** - See below.

9. **New Actions:** - See below.

10. Meeting Closure.

- 10.1 Evaluation of meeting– Summary.
- 10.2 Preparation for next meeting – Agenda items from Board work plan.

Meeting closed at 9.15pm

Signed as a true and correct record:

Chairperson

Date